

Community Fundraisers FAQ

Can I use Children's Aid and Family Services' logo?

We do grant the use of the Children's Aid and Family Services logo depending on the nature of the fundraiser. Our Special Events Manager must review all intended uses of the Children's Aid and Family Services logo or name before it is distributed or posted.

When will I know if my event is approved?

The community fundraiser events committee reviews applications on a bi-weekly basis. Once your application has been submitted, you will be notified that it has been received by the Special Events Manager. She will follow up with you to ask any further questions regarding the event. She will then present the application to the community fundraiser events committee for approval and will contact you within two business days of that meeting regarding your fundraiser.

Can Children's Aid and Family Services cover the costs of the event?

Children's Aid and Family Services is grateful for the vast amount of community support we receive. However, we cannot agree to cover the expenses of your event or to underwrite any advertising for it. However, the Special Events Manager can provide guidance in budget preparation, solicitations for sponsorships, and receiving in-kind donations so your costs are minimized.

Will Children's Aid and Family Services' staff help organize the event? Because we have a small staff and an existing program of agency-run events and fundraising activities, it is not possible for us to provide staffing support to external events. We will do all we can to support you in the ways outlined in [How We Can Help With Your Event](#). We recognize that each event is very different in nature and scope and we will always do what we can to help support your efforts.

Can Children's Aid and Family Services issue tax receipts to my donors?

Only those donations sent directly to Children's Aid and Family Services will be receipted/acknowledged individually. We can provide one acknowledgement for the event coordinator, but IRS regulations do not allow receipts to be given by anyone but Children's Aid and Family Services' staff members. This includes donations of money, in-kind items, and services. Issuing an inappropriate receipt can put our charitable status in jeopardy, so please do not promise any kind of receipts.

Anybody wishing to receive a receipt from Children's Aid and Family Services for tax purposes must make their donation via a check payable directly to Children's Aid and Family Services or process a donation via credit card on the Children's Aid and Family Services' website: www.cafsnj.org.

Can I use Children's Aid and Family Services' tax-exempt status when purchasing materials?

No. Third-party community event organizers cannot use Children's Aid and Family Services' tax exempt status in conjunction with the event. Children's Aid and Family Services can provide a verification letter confirming the organizer's intent to raise funds for Children's Aid and Family Services.

Who should donors of the Fundraiser make a check payable to?

Your donors can make checks payable to "Children's Aid and Family Services.

Does Children's Aid and Family Services provide event insurance?

Because Children's Aid and Family Services is a beneficiary and has no direct involvement with running the fundraiser, we do not provide event insurance. The individual or group organizing the fundraiser is responsible for obtaining any required permits and certificates of insurance.

Can someone from Children's Aid and Family Services speak at my fundraiser?

Because of the large demand on staff support from the community, we can't guarantee attendance and/or speaking presentation, but we will always try to fulfill requests. The Special Events Manager and Development Department staff will work very hard to accommodate the request to the best of our ability.

Can I direct the funds from the fundraiser to a specific service or purpose, (e.g. children in foster care, substance abuse prevention, educational scholarships, camperships, services for developmentally disabled children)?

Yes. You can designate a specific purpose or service when you make a donation and Children's Aid and Family Services will honor that designation. Your donation will be used for the purpose you indicate. Please contact the Special Events Manager for more information.

Can I conduct a community fundraising event if I am under 18 years of age?

Yes, but your parent or guardian must sign the community fundraiser registration form on your behalf.

I can't organize a fund raiser at this time, but I would like to help – what could I do?

We'd love to hear from you! We have many opportunities to volunteer as well as help us raise awareness within your circle of friends/family/co-workers. Please call the Development Department at 201-261-2800 to find out more about how to host a "Friend-raiser" or to volunteer. To make a donation, please [click here](#).

Thank you for your interest in supporting Children's Aid and Family Services!